**Health Training Specialists**

Western Australia VET for Secondary Students Prospectus



http://www.dentalnursingaustralia.com/images/empower.png

* **Auspice Provider**
* **CRICOS Provider**
* **Online Provider**

**22 Years Experience in Training**

**2022**

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Provider No 6811

Trading as:

* DNA Kingston Training

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Provider No 52256

Trading as:

* Dental Nursing Australia

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**Auspice Provider & CRICOS Provider**

**DNA Kingston Training is registered on the Auspice Provider Panel for the Education Department and is CRICOS registered to provide training to International Students**

**Online Provider**

**DNA Kingston Training has the capability to provide Online learning with strong platforms. Face to face delivery real class time with Lecturing staff Online. Underpinning access for students to attain Power Points, Modules, Learner guides, Assessments, Videos and other resources as required Online.**

|  |  |
| --- | --- |
| RTO Name: | **DNA Kingston Training**, RTO No 6811 CRICOS 02899B  Registration ASQA from 1999 - 2025 |
| RTO locations: | Belmont, Mandurah, Bunbury, Joondalup |
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# Introduction

Welcome to DNA Kingston Training, an **award winning** Registered Training Organisation in Western Australia, delivering nationally accredited courses. DNA Kingston Training offers a wide range of courses Certificate II level to Advanced Diplomas. Courses are available to both local and international students. Training is available through Part-time, Full-time and Correspondence delivery, with colleges located in Belmont, Bunbury and Mandurah. Australian Skills Quality Authority (ASQA) registration 1999-2025. Western Australian owned. CRICOS Registered for International Students.

Our organisation has been **training since 1999** and is committed to the provision of quality Vocational Education and Training, establishing careers, securing employment and University pathways for further education. We are very proud of our recent achievement in being awarded WA International Training Provider of the Year in 2015 and Finalist in 2016. International Student of the Year 2016, finalist. Council of International Students of Western Australia, (CISWA) 2017 International Education Provider of the Year.

We have also previously won the Small Training Provider of the Year 2002 and Finalist 2003, 2004 (Commendation), 2005, 2007; and Finalist in the International Training Provider of the Year 2010, 2011 and 2014 at the Department of Training and Workforce Development Training Excellence Awards.

**Why DNA Kingston Training?**  One of the reasons for our success is our unique collaboration and partnership between the industry, students and our wonderful talented Staff.

We endeavour to provide creative delivery and engaging learning by including in our Health and Dental courses: real practical health training in clinical environments, access to online learning with modules and power points, guest lectures, excursions to institutions and suppliers, First Aid, infection control, hand hygiene training, dental health education, and for those looking for a specific intro into Nursing – medical terminology, and a variety of general patient care units.

Pathways have been uniquely established with ECC (Edith Cowan College) on successful completion of the Certificate III in Health Services Assistance you attain direct offer and entry into the Diploma of Health Science of which articulates with Edith Cowan University Health Science & Nursing Degree programmes. You would enter into the second year of ECU. (Conditions apply with ECU entrance requirements).

The learning experiences which students receive are: challenging, rewarding, interesting, practical, total quality wrapped in a fun and friendly atmosphere. The courses are designed to include a variety of learning strategies to:

* individuals and group learning styles
* prepare you for your role as a member of a working team
* focus on the required practical skills for the qualification

Students from all over the world attend our programmes with a range of learning styles, needs and expectations. We commenced training VET for Secondary Students in 2012 and continue to teach school based students in our city and regional campuses. We endeavour to support and quality assure VET for Secondary Students programs being delivered in Western Australia. We are quality training focused, with the students and real industry outcomes as a priority.



New College and Head Office location 63 Abernethy Road Belmont 6104

Free Parking on site. Close access to Great Eastern Highway, Buses every 15 mins (Airport route)

**Additional Information on courses and services**

* **Mid year intakes available**
* **Courses for long duration can commence Term IV or continue into Term IV**
* **First Aid**
* **Online learning capability as required**
* **COVID 19 Infection control training**

Deliver **Teacher Training of First Aid** (1day) HLTAID006, HLTAID007 and HLTAID003. Can be one day on weekend or couple evenings – to complement this Provide training, industry currency, updates and PD twice a year. North and South.

-**Provide certification for Students** with **First Aid** the schools North and South.

**Auspicing panel** approved for Provide First Aid, Advanced First Aid, Cert III in Health Services Assistance, Cert II in Health Support Services, White card.

-**Provide First Aid Training at the school with our own trainers** for $90 student Minimum 10

**White Card**

Available at the school or at DNA Kingston Training colleges – Auspice arrangements are also available

|  |
| --- |
| Standard 1 day White card course $55 per student |
| 2 day training with First Aid $195 per Student |
| Minimum numbers of 10 students |

**Try a Profession (TAP)**

-**Try a Profession (TAP)** Year 9 &10 or 11 & 12 Students – 1 day (9.30 am to 2.30 pm), can bolt on First Aid and make into 2 -3 days. Bus is available to collect students as required.

The Health Profession will be the main target area, as they will have the highest employment requirement over the next 10 years.

Suggested areas: Nursing, Aged Care, Disabilities, Dental Assisting, Dental Technology, Dental Lab Assisting, Allied Health, Health Services Assistance, Health Support Services, WHS and in Health, Paramedics, medical administration.

Happy for Teaching Staff to participate in the day, practical hands on sessions, add First Aid if interested. Please contact Admin to arrange your sessions – sometimes a small Fees will apply to cover resources & materials for TAP practical activities and lunch if required. Currently no fees per student. Min Numbers 3. We are very proactive in supporting & engaging Students to the Health Professions.

**Vocational Education & Training for Secondary Students (VETFSS**)

**Vet for Secondary Students** is ideal for secondary students who are completing their WACE or Tertiary admissions subjects and wish to gain a practical skill in a specific industry and / or use the VET for Secondary Students as a pathway process to University.

You will attend the College one (1) day or (2) days a week for three to four school terms, depending on the course chosen, some courses do require mandatory work experience as part of the qualification (assistance provided). The programmes involve face to face classes, some assignment work at home, practical activities in a clinical environment, guest lectures and excursions. Modules and power points can be accessed on line for the Students convenience.

VET for Secondary Students expressions of interest and enrolments are now open, suggestion is to apply early, so you are not disappointed. Information can be obtained by email: [admin@dnakingstontraining.edu.au](mailto:admin@dnakingstontraining.edu.au)

Ph:1300855503, website: [www.dnakingstontraining.com.au](http://www.dnakingstontraining.com.au) or completing form on the back.

On successfully completing your course you will obtain a Certificate identifying you have completed a Nationally Recognized Qualification.

Some courses lead to entrance to University (Conditions do apply in English levels) or pathway colleges to University.

DNA Kingston Training is committed to high quality vocational programmes and has put in place an infrastructure that support successful and engaging study with social development for the young people studying VET programmes. We endeavour to be modern and responsive to Industry and Health professions needs.

# Delivery Methods

## Training by DNA Kingston Training at the College or School

Students attend face to face training at one of the DNA Kingston Training campuses (Bunbury, Mandurah and Belmont) or at a school based location. The Nationally Recognised Training programmes teach industry skills directly to students using our existing clinical training facilities.

We provide documentation / orientation for courses, course information, student handbook, training and assessment strategy, evidence mapping, physical resources, learning modules, assessment material and task, dedicated lecturers and assessors on site or off site of school, Assist work experience placements, arrange guest lectures / excursions, on line access**.**

## Auspicing arrangements at School with support

Under an Auspice Model, all the training and assessment is undertaken by the school. DNA Kingston Training ensures that the training and assessment that the school undertakes meets the requirements of the Standards by the regulators (ASQA). DNA Kingston Training issues the qualifications and/or Statements of Attainment. It involves a number of stages of assessing school capabilities, proposed lecturers competencies, orientation and preparation of the training programme. DNA Kingston Training are currently registered on the panel with the Education Department to deliver Auspicing to Government schools in Western Australia.

Auspice can be provided in: Certificate III in Health Services Assistance, Certificate II in Health Support Services, White card, Provide First Aid, Advanced First Aid, Advanced Resuscitation.

**Online learning** available for all courses delivered, face to face real time, online learning as well as uploading information and accessing Power points, Videos, Assessments, Modules and Learner guides.

**Other courses**

English as a second language - additional support service available for English and Numeracy enhancement.

Numerous short courses can be customized to schools needs eg: “Job Ready programmes”. Include: First Aid, Safety cards (White card), WHS safety in the workplace, Infection control etc.

Units can be selected from other specific courses. All courses are Nationally Recognized.

We have the Staff and flexibility to add additional courses to our scope, to provide additional customized programmes and services for schools when required.

## Teachers’ qualifications

All trainers and assessors are required to have:

* Certificate IV in Training and Assessment TAE40116 or equivalent;
* Vocational competency, at least to the level being delivered and assessed;
* Current industry skills directly relevant to the training and assessment being provided; and
* Current knowledge and skills in vocational training and learning that informs their training and assessment.

**FEES**

Fees for training in VET for Secondary Students is paid by the parents, who generally pay the fees to the Government school their child is enrolled. Private school Parents may find they pay DNA Kingston Training direct. Payment plans can be arranged for these parents. Some schools may wish to provide some tuition fee support towards training for Parents, which may reduce the fee structure. DNA Kingston Training has maintained the fees to a minimum, endeavouring not to compromise the quality of the training. Resource fees include: uniforms, books, materials, online access and modules.

**DAYS OF DELIVERY**

Thursdays and Fridays are the most popular days for delivery for the secondary schools and we endeavour to make these days available, however we are available for VET for Secondary Students training other days of the week, providing schools and students with more opportunities.





VET for Secondary Students at the BRTTC Bunbury Campus



VET for Secondary Students involved in the Certificate II Medical Services First Response



VETiS Students completing their Apply First Aid Certificate

# Courses available for VET for Secondary students face to face Delivery

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| **DENTAL** | |
| **Course Code** | **Course Name** |
| HLT35015 | Certificate III in Dental Assisting + -250 hrs work experience |
| HLT45015 | Certificate IV in Dental Assisting \*\* -250 hrs work experience |
| HLT35115 | Certificate III in Dental Laboratory Assisting |
| **HEALTH CARE** | |
| **Course Code** | **Course Name** |
| HLT23215 | Certificate II in Health Support Services – Recommended Year 11 |
| HLT33115 | Certificate III in Health Services Assistance – Recommended for Year 12 |
| HLT43015 | Certificate IV in Allied Health Assistance \*\*, # - 120 hrs work experience |
| CHC33015 | Certificate III in Individual Support (Aged Care / Disability) - 120 hrs work experience |
| HLT43015 | Certificate IV in Ageing Support (Aged Care) – 120 hrs work experience - coming |
| **FIRST AID – PARAMEDICAL** | |
| **Course Code** | **Course Name** |
| HLT21015 | Certificate II in Medical Service First Response |
| HLT41115 | Certificate IV in Health Care |
| **Career Enhancement / Direction** | |
| **Course Name** | |
| 10585NAT Certificate III in Career Advancement | |
|  | |

Certificate III in Health Services Assistance on completion has direct unique entry pathway to Edith Cowan College (ECC) to enter the Diploma of Science with a pathway into second year ECU.

Certificate III in Health Services Assistance on completion are also eligible for a number of Certificate IV Health related programmes at DNA Kingston Training with pathway entry to University.

DNA Kingston Training is also looking at creating future pathways in Diploma Nursing and Health Sciences with Notre Dame University for our Graduates.

\*\* Available as VET for School Students course over 7 terms (students must commence in Year 11).

# Available as VET for School Students Traineeship

+ Available as VET for School Students face to face course and Traineeship

**General Training Scope: Broad range of programmes available to the General Public and International Students including the above. Please see our web site for further information** [**www.dnakingstontraining.edu.au**](http://www.dnakingstontraining.edu.au)

**Courses include**: Business and leadership, Work Health and Safety, Aged Care and Disability / Individual support, Emergency first response, Paramedic, Health Care, Dental Technology, Dental Assisting, Dental Laboratory Assisting, Health Services Assistance, Health auxiliary.

Secondary International Student programmes available, funding available through the Department of Training and Workforce Development (DTWD) for general public (local) students. (Conditions apply)

Online learning available as required. 

## HLT35015C:\Users\Sue\Pictures\capability photos 2016\DNA Kingston Training 2013 Sept DA web.jpg Certificate III in Dental Assisting

COURSE DESCRIPTION

Students will learn the skills to be a professional health worker as a Dental Assistant who assist a Dentist, Dental Hygienist or a Dental Therapist during oral health care procedures. Their role includes reassuring the patients, mixing dental materials, and setting up for dental procedures, passing instruments, maintaining high standards of infection control and assisting with practice administration in the dental sector. The course is conducted over 2 years with work experiences components embedded in the course.

PRE-REQUISITES

There are no other pre-requisites for this course. Course conducted over 2 years. Students entering course in Year 12 will be required to complete training in the following year and different fees may apply for 2nd year units. Work experience is required to complete this course. DNA Kingston Training will make every effort to assist students in finding work placements, as we have a strong connection with the Dental Profession over 20 years.

WHY CHOOSE THIS COURSE

This course is ideal for students who enjoy caring for people and prefer practical training. DNA Kingston Training is a multi-award winning training organisation specialising in Dental and Health training. This hands on course is taught by fully qualified lecturing staff with dental industry experience, providing students with up to date training and techniques.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Career options include Dental Assistant (Nurse), Sterilization Nurse and Dental Receptionist. Employment options around the State are excellent in this health sector.

PATHWAYS FROM THE QUALIFICATION

Some units completed in this course will provide credit towards HLT45015 Certificate IV in Dental Assisting and other courses in the Health Training package.

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Mandurah  Bunbury | $3,995 | $495  Books and uniforms | 2 days week over 6 terms  (2 years) or 1 day a week, commitment through the breaks. | DNA Kingston Training  Provider No. 6811 | To achieve this qualification, the student must complete at least 250 hours of work experience. |

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## HLT45015 Certificate IV in Dental Assisting

COURSE DESCRIPTION

Students will learn the skills to be dental assistant who provide an advanced level of assistance to a Dentist, Dental Specialist, Dental Hygienist or Dental Therapist, which contributes to the quality of oral health care. Their role includes: reassuring the patients, mixing dental materials, preparing for procedures, passing instruments, maintaining high standards of infection control. Additional advanced skills are attained in Orthodontics, Oral Surgery Dental Health Education and certain practice management skills for the dental sector. The course is conducted over 2 years with work experiences embedded in the course.

GENERAL INFORMATION

Course is conducted over 2 years. Recommended over year 11 and 12. Students entering course in Year 12 will be required to complete training after completing the school year, different fees may apply for 2nd year units. 250 hours work experience is required to complete this course. DNA Kingston Training will make every effort to assist students in finding work placements, as we have a strong connection with the Dental Profession over 20 years.

WHY CHOOSE THIS COURSE

This course is ideal for students who enjoy working with people looking for an interesting practical course that involves working, caring and managing people. Considering a career in Dental Assisting is an ideal choice with work opportunities in both the Government and Private sectors. DNA Kingston Training is a multi-award winning training organisation specialising in Dental and Health training. Students are taught by fully qualified lecturing staff. DNA Kingston Training work closely with the dental profession ensuring students are informed with the latest science and technologies. Additional hours through breaks may be required to achieve the work experience, with our support.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Career options include Dental Assistant (Nurse), Dental Health Educator, Practice Management , Practice coordinator, Specialist Dental Assistant, Dental Sales Representative and Dental Receptionist. Employment in this sector is excellent with the Certificate IV qualification.

PATHWAYS FROM THE QUALIFICATION

Students can consider upskilling by completing the Certificate III in Dental Lab Assisting, Certificate IV in Aged Care (Dental Auxiliary Specialist), and Apprenticeship in Dental Technology or Business courses to enhance their Administration /Management skills. A Certificate IV in Dental Assisting will provide pathway entry directly to University, though English conditions do apply.

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Mandurah  Bunbury | $4,595 | $495  Books and uniforms | 2 days week over 6 terms (2 years) + | DNA Kingston Training  Provider No. 6811 | To achieve this qualification, the student must complete at least 250 hours of work experience |

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## HLT23215 **Certificate II in Health Support Services**

COURSE DESCRIPTION

Students will learn the role of Health Workers who provide support for the effective functioning of health services. At this level workers complete tasks under supervision. They support Health Workers in routines and procedures or complete routine procedures. Variable tasks are available in the health sector in collaboration with working with others in a team environment.

Course includes: Intro to medical terminology, infection control, communication, WHS, First Aid, Working effectively in the health environment. Provides a broad view of the Health sector and what it has to offer.

WHY CHOOSE THIS COURSE

This course is suitable for people wishing to pursue a career in the health care environment or a pathway to further studies within health. This qualification generally work in roles within a hospital or aged care facility. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Students are taught by fully qualified lecturing staff with industry experience providing students with relevant training. We work closely with each student, customising training for the individual.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Career options include

* Admissions clerk,
* Ward assistant,
* Ward clerk,
* Client assistant

**PATHWAYS FROM THE QUALIFICATION**Student can continue study in HLT33115 Certificate III in Health Services Assistance. The units completed in this course may provide credit towards a range of Health qualifications, allowing students continue with their health training. Ideally students in year 11 complete Cert II Health Support Services and enter into Cert III in Health Services Assistance to complete in year 12, then are offered a position in the pathway to ECC- Diploma of Health Science-ECU.

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury  Mandurah | $2,200 | $190  Modules and uniforms | 1 day week over 3 terms | DNA Kingston Training  Provider No. 6811 | There are no work experience requirements for this course. |

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**HLT33115 Certificate III in Health Services Assistance**

COURSE DESCRIPTION

This qualification reflects the role of a variety of workers who use a range of decisions, practical procedures and knowledge to provide assistance and support to health professional staff for the care of patients. Health Services Assistance involves working with patients directly under supervision in a wide variety of health fields. This course is practical and endeavours to highlight the wide range of health sectors available to gain a career. Students will attain comprehensive knowledge in infection control, communication, working with colleagues in the health sector, WHS, medical techniques, moving patients, patient observations, medical communication.

WHY CHOOSE THIS COURSE

A Health Services Assistant is typically someone who is caring and trained ready to provide practical assistance to health professional staff for the care of patients. You provide hands on support and make decisions on patient care. Rewarding career for those who are looking to enter the Health Profession on a higher level and are looking for career pathways.

Students also undertake preparation for Nursing in this course which includes though not limited to: Medical Terminology and techniques, Infection control, working and communicating in a Medical environment and First Aid (First Response) are taught by fully qualified lecturing staff with industry experience. This is a practical course and lecturing staff work closely with each student.

DNA Kingston Training is a multi-award winning training organisation specialising in Health training

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

* Nursing Assistant - Patient Care Assistant
* Nursing Support Worker - Patient Service Attendant - Orderly and Ward Assistant.

**PATHWAYS FROM THE QUALIFICATION**Students can enter the Diploma of Health Science course and receive a direct offer to Edith Cowan College from DNA Kingston Training on successful completion of the Cert III in Health Services Assistance. Year 11 or year 12 General English with a 50% pass will also be required. (ATAR English is not required).

Complete the first and second year Diploma of Health Science at ECC (Edith Cowan College) which is equivalent to 1st year ECU (Edith Cowan University) – Students if accepted into ECU, go straight into second year at ECU after they complete the Diploma.

There are different streams that are available in the Health Sciences – Nursing, Psychology, and Biological science. There are also many areas of Health to pursue – Paramedic, Physiotherapy, Pharmaceutical, Health promotion etc.

Students can also consider completing HLT43015 Certificate IV in Allied Health Assistant or other courses from the Health Training package. The units completed in this course may provide credit towards a range of Health qualifications from Certificate III level and above, allowing students to continue with their health training.

COST/FEE PAYMENT OPTIONS:

Resource Fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury  Mandurah | $2,300 | $190 Modules and uniforms | 1 day week over 3 terms | DNA Kingston Training  Provider No. 6811 | There are no work experience requirements for this course. |

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## **HLT210Z:\02 - ADMINISTRATION\02 - COMPANY DOCUMENTS\10- Management\Janine\Photos for web update\shutterstock_200136830.jpg20 Certificate II in Medical Service First Response**

COURSE DESCRIPTION

Students will learn the role of first medical response workers or volunteers who provide initial care to patients. These people provide basic First Aid and emergency responses in the pre-hospital/out of hospital environment.

PRE-REQUISITES

There are no pre-requisites for this course however it is recommended that students have sound literacy and numeracy skills.

WHY CHOOSE THIS COURSE

This course is ideal for students considering a hands on practical course and looking for a career in First Aid or Ambulance work. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Students are taught by fully qualified lecturing staff with Paramedic and First Aid industry experience providing students with relevant training. We work closely with each student, customising training for the individual. Scenarios, roll playing in a clinical environment, guest lectures and excursions are all part of the training, with the latest equipment.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

* Community based first responder
* Emergency medical responder (Mining sector)
* Workplace first responder
* Volunteer first aider

**PATHWAYS FROM THE QUALIFICATION**The units completed in this course may provide credit towards a range of qualifications from Certificate III level and above, allowing students to continue with their First Aid / Health training.

DNA Kingston Training has developed a specific pathway with Certificate II in Medical Service First Response year 11 then onto Certificate IV in Health Care for year 12, with the Diploma in Paramedic Science available from there and onto University entrance second year ECU Paramedicine.

Students receive 7 unit credit continuing onto the Certificate IV in Health Care into year 12

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury (BRTTC)  Mandurah  Joondalup | $1,900 | $160  Modules and uniforms | 1 day / week over 3 terms | DNA Kingston Training  Provider No. 6811 | There are no work experience requirements for this course. |

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## HLT35115\\10.0.0.1\data\IMAGES\DNA Kingston Images\Promotional Images\2013 Sept Promo DA, DT, OHS, BM and Ambulance (or First Aid)\Dental Technology Promo Sept 2013\Joined.jpg Certificate III in Dental Laboratory Assisting

**COURSE DESCRIPTION**

Students will learn the role of a dental laboratory assistant who are responsible for pouring impressions, producing custom-made trays, manufacturing occlusal registration rims, transferring oral records, articulating models for a range of prosthesis, and constructing mouth guards.

PRE-REQUISITES

There are no pre-requisites for this course

WHY CHOOSE THIS COURSE

This course is ideal for students who wish to work in the Health sector and who like practical, manual work, working with their hands. Dental Laboratory Assisting is an ideal course to enter the Dental Profession. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Students are taught by fully qualified lecturing staff with dental industry experience providing students with up to date training and techniques. We work closely with each student, customising training for the individual.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Dental Laboratory Assistants work alongside Dental Technicians in a Dental Laboratory to assist in the production of dental prosthetics (artificial dental appliances) for dental patients. They will be exposed to the real workplace and fabricating appliances.

PATHWAYS FROM THE QUALIFICATION

Students can consider completing the Certificate IV in Dental Assisting to broaden employment outcomes, or an Apprenticeship in Dental Technology. Employment options in this sector are strong within the pathways.

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

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| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Bunbury  Belmont | $1,990 | $145 | 1 day / week over 3 terms | DNA Kingston Training  Provider No. 6811 | There are no work experience requirements for this course. |

Contact us

P **1300 855 503** |E **admin@dnakingstontraining.edu.au** |W **www.dnakingstontraining.edu.au**

**[](https://www.google.com.au/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=2ahUKEwj7xc6W7L7aAhWMwrwKHfKnDvAQjRx6BAgAEAU&url=https://www.istockphoto.com/photos/healthcare&psig=AOvVaw2HCbKLDNrObYsEime7frGt&ust=1523969831870721)HLT43015** Certificate IV in Allied Health Assistance **COURSE DESCRIPTION**

This course is a medical / health care based programme in preparation to assist professional health workers in providing therapeutic services to their patients.

This course is ideal for students considering a practical course and looking for a career in high level health care or looking for pathways to University in Health Science /Nursing programmes.

WHY CHOOSE THIS COURSE

This qualification is for individuals who demonstrate a natural empathy and are caring individuals who have quite often completed the Certificate III in Health Services Assistance This qualification reflects the role of workers who provide therapeutic and program related support to allied health professionals. The worker is required to conduct therapeutic and program related activities under the guidance of an allied health professional. Supervision may be direct, indirect or remote and must occur within organisation requirements. The worker is required to identify client circumstances that need additional input from the allied health professional. The worker may be engaged to work in a specialty area or work generically across the organisation in delivery of allied health assistance services. The worker, in conjunction with the allied health professional, may have responsibility for supervising other allied health assistance workers. You will find you are working with the patient directly.

To achieve this qualification, the candidate must have completed at least 120 hours of work experience.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Assistant in Radiography, Physiotherapy, Psychology and other health professional areas.

Further educational pathways into Degree courses at ECU such as Nursing, Psychology, and Paramedic etc. may be available, conditions apply.

COURSE OVERVIEW

This course is ideal for students considering a practical course and looking for a career in high level health care or looking for pathways to University in Health Science / Nursing programmes. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Traineeships are available for this qualification.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES/PATHWAYS

Assistant in Radiography, Physiotherapy, Psychology and other health professional areas.

Further educational pathways into Degree courses at ECU such as Nursing, Psychology, and Paramedic etc. may be available, conditions apply.The units completed in this course may provide credit towards a range of qualifications from Certificate IV level, with direct entrance to some University Health Science programmes (English conditions may apply).

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury (BRTTC)  Mandurah | $3,150  HSA credit $2,600 | $190  Modules and uniform | 1 day / week over 6 terms or  2 days, 3 terms Y12 +  Term breaks or 1 day, 3 Terms + term breaks | DNA Kingston Training  Provider No. 6811 | 120 hrs of work experience requirements for this course. |

## [Related image](http://www.google.com.au/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=2ahUKEwj7xc6W7L7aAhWMwrwKHfKnDvAQjRx6BAgAEAU&url=http://www.cimlasvegas.com/primary-care/&psig=AOvVaw2HCbKLDNrObYsEime7frGt&ust=1523969831870721)CHC33015 Certificate III in Individual Support (Community or Disability streams)

COURSE DESCRIPTION

This course provides participants with the skills and knowledge to work in the community and/or residential setting who follow an individualised plan to provide person-centred support to people who may require support due to ageing, disability or some other reason. Work involves using discretion and judgement in relation to individual support as well as taking responsibility for your own outputs. Workers have a range of practical skills, procedural knowledge, as well as some theoretical knowledge regarding the concepts and practices required to provide person-centred care and support.

WHY CHOOSE THIS COURSE

The course is recommended for people with a caring and patient nature who are seeking a rewarding career in caring for the people with disabilities, the elderly or people requiring individual support in their homes. DNA Kingston Training is a multi-award winning training organisation specialising in Health training. Students are taught by fully qualified lecturing staff with industry experience providing students with up to date training and techniques. We work closely with each student, customising training for the individual.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

Career options include Accommodation Support Worker, Personal Care Giver and Respite Care Worker in the home or with institutions.

**PATHWAYS FROM THE QUALIFICATION**Students can consider completing CHC43015 Certificate IV in Ageing Support or other courses from the Health Training package. The units completed in this course may provide credit towards a range of Health qualifications from Certificate III level and above, allowing students continue with their health training.

COST/FEE PAYMENT OPTIONS:

Resource fees include: course modules, text book, uniforms. Payment plans available for direct payments.

Fees are paid to the Government school you attend, unless a private school who pay direct to the College.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury  Mandurah | $2,300 | $145  Modules and uniform | 1 day / week over 3 terms | DNA Kingston Training  Provider No. 6811 | To achieve this qualification, the student must complete at least 120 hours of work experience. |

Contact us

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## [Related image](http://www.google.com.au/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=2ahUKEwj7xc6W7L7aAhWMwrwKHfKnDvAQjRx6BAgAEAU&url=http://www.cimlasvegas.com/primary-care/&psig=AOvVaw2HCbKLDNrObYsEime7frGt&ust=1523969831870721)10585NAT Certificate III in Career Enhancement



[This Photo](https://journalistsresource.org/studies/society/education/public-opinion-school-performance-testing/) by Unknown Author is licensed under [CC BY-ND](https://creativecommons.org/licenses/by-nd/3.0/)

COURSE DESCRIPTION

This qualification is designed to provide course participants with the essential foundation skills required to enter and thrive in the workforce. The range of skills developed in the course include both specific skills relative to the workplace, as well as a strong focus on soft skills such as; Positive Psychology, Growth V’s Fixed Mindsets, Emotional Intelligence, Mental Health Literacy, Goal Setting, Forming Good Habits, Attitudes and Beliefs, Resilience, Team Work, Leadership, Negotiation, Persuasion and Motivation. Much of the course content/learning materials supports the work of the PAHL (Psychology of Active, Healthy Living) Group of the University of Western Australia (UWA) and it is the intention of the course providers to work closely with PAHL throughout the ongoing review and refinement of the course.

This qualification is designed to provide students with a deeper, more meaningful sense of self that provides the foundation for students to apply high level learning strategies to facilitate lifelong learning and transferable generic skills across various industries. Fundamental transportable skills that the program will focus on include:

* Mental Health Literacy Positive Psychology
* Emotional Intelligence, Goal Setting & Mindset
* Problem solving and conflict resolution – negotiation and persuasion, skills Effective communication
* Teamwork & relationship building, Time management and self-management
* Financial literacy, Digital literacy, Presentation skills
* Accountability, Professionalism
* Building trust, Information processing (interpreting information)
* Literacy and numeracy skills for technology-rich workplace environments.

Study Pathways

Students can use their Certificate III in Career Advancement qualification to enter a range of Certificate IV and Diploma courses in various fields of study as the Units of Competency selected for this course from the training package cover a broad scope of vital foundation skills across various study disciplines including Health.

COURSE DURATION

The course is delivered over one (1) day per week over three (3) school terms to cover the face-to-face (supervised learning) and volume of learning of the qualification. Students are also required to complete additional independent learning hours for homework, revision and assessment preparation equating to a minimum of approximately 4-5 hours per week.

* This innovative course has been developed in conjunction with the West Perth Football club

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Joondalup  Mandurah | $1,900 | $145  Modules and uniform | 1 day / week over 3 terms | DNA Kingston Training  Provider No. 6811 | No work experience hours are required. |

Contact us

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 **HLT41120** Certificate IV in Health Care

Photo courtesy of Department of Mines and Petroleum MERC COMPETITION (Proudly sponsored by DNA Kingston Training)

## COURSE DESCRIPTION

This course is designed to provide the person who wishes to commence a career in providing emergency services support to the mining and industrial sectors and may be progressing from the Certificate II in Medical Service First Response. Suggestions Cert II Medical Services First Response Year 11 and Certificate IV in Health Care year 12.

The Certificate IV in Health Care contains 7 (Seven) units from DNA Kingston Training programme HLT21015 Certificate II in Medical Service First Response qualification, will be identified as credit transfer.

**Pathway:** On completion of the HLT41115 Certificate IV in Health Care only one (1) further unit is required to be completed to attain the HLT51015 Diploma of Paramedical Science along with160 hours of clinical, which leads to a unique pathway developed by DNA Kingston Training with Edith Cowan University (ECU) with 1,130 hours of advanced standing (including 80 clinical hours). Undergraduate Bachelor of Paramedicine at (ECU) Edith Cowan University.

Total number of units 16 = 9 Core units and 7 electives.

WHY CHOOSE THIS COURSE

This qualification is for individuals who demonstrate a natural empathy and are caring individuals who may have completed the HLT21020 certificate II in Medical Services First response. This qualification reflects the role of workers who provide emergency service in industry settings such as Mining. They provide assessment of injured patient and provide suitable life support.

This qualification reflects the role of workers who provide initial pre-hospital and out-of-hospital basic health care response and assessment to patients requiring urgent medical services. The provision of urgent clinical care includes providing basic life support.

To achieve this qualification, the candidate must have completed at least 80 hours of experience.

EXAMPLES OF EMPLOYMENT/CAREER OPPORTUNITIES:

The qualification applies to people working in a variety of roles including ambulance officers, patient transport officers, industrial medics and basic life support medics.

COURSE OVERVIEW

This course is ideal for students considering a hands on, practical course and looking for a career in high level health care or looking for pathways to University in Paramedicine. Certificate IV level, with direct entrance to some University Health Science programmes (English conditions may apply).

COST/FEE PAYMENT OPTIONS:

The cost of 6 term course Y 11 and 12, with no credit is $3,150 additional resource fee for modules and uniforms.

Government school parents pay schools, Private schools generally pay college direct, payment plans available.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **SITE** | **FEES** | **RESOURCE FEES** | **COURSE DURATION** | **RTO** | **W/E HOURS REQUIRED** |
| Belmont  Bunbury (BRTTC)  Mandurah | $3,150.  3 Terms or with  Credit  $2,400 | $190  Modules and uniform | 1 day / week over 3 or 6 terms depending on credit | DNA Kingston Training 6811 | 80 hrs of work experience requirements for this course. |

**HLTAID003 Provide First Aid** This nationally recognized training **Provide First Aid** **Course** has been designed specifically to address the needsto provide a higher degree of education in medical emergencies in order to meet the demands of the Medical and Mining settings. Developed and delivered by DNA Kingston Training and Partner Red Earth Health who have extensive and relevant experience in Health, Education, Mining, Paramedic and many aspects of emergency response. By attending this course, you will learn all the necessary skills and knowledge you require to provide a first aid response, life support, management of casualty(s) - the incident and other first aiders, until the arrival of medical or other assistance. This course consists of 16 hours of face-to-face training specifically designed for VET for Secondary Students, assuming most attendees have not engaged in First Aid training prior. Please note Auspice services also available. Three Delivery options:

**Delivery mode 1. Face-to-face delivery over 2 days at DNA Kingston Training:**

* Classroom attendance (16 hours minimum)
* Delivery covering the required Performance Evidence, Knowledge Evidence and Assessment Conditions. Pre reading manual provided to Students.
* Power points and learning manual to be completed in class answering questions as under pinning pre requisite to commence the scenarios and practical roll playing. Knowledge evidence.
* Practical scenarios, roll playing demonstrated under workplace simulated conditions. Performance evidence.
* Final theory assessment completed.
* (Learning materials consist of: work book, manual and online access as required)

|  |
| --- |
| **2 day delivery face to face** |
| Tuition fee per student including workbooks manual and online access 2 day $120 |
| Minimum numbers: 10 |

**Delivery mode 2. Face to face delivery 1 or 2 day delivery at the school:**

Should the school have a cohort of Students who would like to complete the First Aid in one day, prior reading and exercises can be completed online, Classroom attendance (8 hours minimum).

|  |
| --- |
| **1 or 2 day face to face delivery** |
| Tuition fee per student including workbooks manual and online access 1 day $70 – 2 day $120 |
| Minimum numbers: 8 |

**Delivery mode 3. Provide First Aid face to face, over 2 days with White Card added into the training delivery**

**CPCCWHS1001 Prepare to work safely in the construction industry (White Card) and HLTAID003 Provide First Aid**

On successful completion exit 2 day training with White Card and First Aid unit attainments.

Should the school have a cohort of Students who would like to complete the First Aid and White Card over two days, reading and exercises will be completed in the Classroom attendance (16 hours minimum).

|  |
| --- |
| **2 day face to face delivery Provide First Aid and White Card** |
| Tuition fee per student including workbooks manuals and online access $195 |
| Minimum numbers: 10 |

**CPCCWHS1001 Prepare to work safely in the construction industry**

If you intend to work in the Construction Industry in Australia, you need a Construction Induction card **-“White Card".** DNA Kingston Training is an Award winning Training Organization,registration with WorkSafe W.A. to issue the W.A. Construction Induction Training Card**.**

**You will learn:** Safe work practices, risk management principles, safety signage, use of personal protection, legislation terminology and your obligation as a safe worker in the Construction Industry in a caring and supported learning environment, with specialist support teachers in English and Numeracy training.

**Outcomes** This unit is required for anyone who wishes to work on, or enter any active work site in Infrastructure, Resources and Construction. Persons working in a 'construction' trade position whether full-time or contracting are required to hold a white card and have it in their possession on site. This course is mandatory for those intended for a work site within Australia.

**Licensing requirements** Applicants need to be 15+ to apply for this training. This WHS knowledge is mandatory for those intending to work on industry work sites in Australia. White Card training relates directly to the induction program as specified by Chapter 6 Construction work, Part 6.5 General construction induction training, Work Health and safety Regulation 2011

**Learning outcomes**

* Identify health and safety legislative requirements of construction work
* Identify construction hazards and risk control measures
* Identify health and safety communication and reporting processes
* Identify incident and emergency response

**Course Delivery face to face (1 day) 9 a.m. - 3 p.m.**

**A.M.** -You will be guided through the course with qualified lectures in face to face delivery with learning material to read through at the college or on site at your school. Activities and roll plays at the college or school are included, along with Power Point presentation reviews.

**P.M** - Preparation, discussions with your Lecturer and review session ready to sit the exam at the college with our support and guidance.

**Other Training options** The White Card can be delivered over two days (2) with Provide First Aid added or additional training WHS on site preparation and excursion added to the training to engage students.

|  |
| --- |
| Standard 1 day White card course $55 per student |
| 2 day training with First Aid $195 per Student |
| Minimum numbers of 10 students |
| Payment required prior to commencement |

**Delivery available on site at schools, Bunbury, Mandurah, Belmont, Joondalup -DNA Kingston Training Colleges.**

Contact us Auspice delivery also available

P **1300 855 503** |E **admin@dnakingstontraining.edu.au** |W **www.dnakingstontraining.edu.au**

**Suggestions for pathways**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Year 11 Courses** |  | **Year 12 Courses** | **Pathway** | **Pathway** |
| **Certificate II in Health Support Services** |  | **Certificate III in Health Services Assistance** | Edith Cowan College  Diploma in Health Science | ECU Degree in Nursing or  Health Science enter 2nd year.  Work as a Health Services Assistant |
| **Certificate III in Dental Laboratory Assisting** |  | **Certificate IV in Dental Assisting** | Diploma of Dental Technology Apprenticeship | ECU entry (English conditions) or work as a Dental Assistant / Dental Lab Assistant |
| **Certificate III in Health Services Assistance** |  | **Certificate IV in Allied Health** | University entry  (English requirements) | work as a Health Services Assistance / Allied Health Assistant |
| **Certificate III in Health Services Assistance** |  | **Certificate IV in Dental Assisting** | University entry  (English requirements) | work as a Dental Assistant / Allied Health Worker |
| **Certificate III in Health Services Assistance** |  | **Certificate IV in Ageing Support** | University entry  (English requirements) | work as an Allied Health Worker / Aging support worker |
| **Certificate III in Individual Support** |  | **Certificate IV in Ageing Support** | University entry  (English requirements) | work as an Allied Health Worker Disability/Aging support worker |
| **Certificate II in Medical Services First Response** |  | **Certificate III in Health Services Assistance** | Edith Cowan College  Diploma in Health Science | ECU Degree in Nursing or  Health Science enter 2nd year |
| **Certificate II in Medical First Response** |  | **Certificate IV in Health Care** | Diploma in Paramedic Science with DNA Kingston Training or enter directly into ECU Paramedicine Degree programme  (English requirements)  Employment in the mining sector as an Emergency Worker | Receive credit to ECU Paramedic Science Degree programme  *1,130 hours of advanced standing (including 80 clinical hours). Undergraduate Bachelor of Paramedicine at (ECU) Edith Cowan University.* |
| **Certificate IV in Allied Health** |  | **Certificate IV in Allied Health** | University entry  (English requirements) | Work as Allied Health worker |

Diploma of Nursing is to be developed by DNA Kingston Training over the coming year. Graduates from our programmes will have priority regarding entry and pathways. English requirements will be embedded in training.

## Perth city location:

**Belmont Campus Head Office**

63 Abernethy Road

BELMONT WA 6104

**Joondalup**

2 Onslow place West Perth Club rooms

Joondalup Kennedya Dr Joondalup

## Regional locations

**BRTTC – Manea Senior College**

Robertson Drive

BUNBURY WA 6230

**Mandurah Campus**

Endeavour Centre

Unit 6 & 7, 2D Peel St

MANDURAH WA 6210

## Office hours

Monday to Friday: 8:30 am to 5.00 pm

Saturday and Sunday: Closed

## Contacts

**Email:** admin@dnakingstontraining.edu.au

**Website:**  www.dnakingstontraining.edu.au

**Phone:** 1300 855 503

**International Phone:** +61 8 9479 4870

**Facsimile:** +61 8 9479 4880

**Postal Address** PO Box 69, Belmont WA 6984

Additional per course information / introduction documents can be made available



**DNA Kingston Training is registered on the Auspice Provider Panel for the Education Department**

http://www.dentalnursingaustralia.com/images/empower.png

Enrolment form attached for your convenience, online enrolment also available, [www.dnakingstontraining.edu.au](http://www.dnakingstontraining.edu.au)

**COURSE SELECTION**

🞎 Cert III in Individual Support- Dis /Comm CHC33015

🞎 Cert IV in Ageing Support CHC43015

🞎 Cert II in Health Support Services HLT23215

🞎 Cert III in Health Services Assistance HLT33115

🞎 Cert III Dental Assisting HLT35015

🞎 Cert IV in Dental Assisting HLT45015

🞎 Cert III in Career Enahncement 10585NAT

🞎 Cert III in Dental Laboratory Assisting HLT35115

🞎 Cert II in Medical Service First Response HLT21020

🞎 Cert IV in Allied Health Assistance HLT43015

🞎 Cert IV in Health Care HLT451120

🞎 CPCCWHS1001 Prepare to work safely (White Card)

🞎 HLTAID003 Provide First Aid

**Training Location preference:** 🞎 Belmont 🞎 Mandurah 🞎 Bunbury 🞎 Joondalup

**Student Secondary School**: ……………………………………………………………………….. **Personal Details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Student Surname |  | Gender | M | F |

|  |  |
| --- | --- |
| Given Names |  |

*You are required to provide a copy of your passport or Birth Certificate*

|  |  |  |  |
| --- | --- | --- | --- |
| Date of Birth | / / | Email address |  |

|  |  |
| --- | --- |
| Residential Address  (No. & street) |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Suburb / City |  | State |  | Post code |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Phone number 1 | ( ) | Number 2 | ( ) |

|  |  |
| --- | --- |
| Nationality |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Student USI**  *Unique Student Identifier* | | | **MUST** be recorded here before certificate can be issued.  http://www.usi.gov.au/Pages/ |  |
|  | | |  |  |
|  |  | (Tick if applicable) | I do not have a USI number and would like DNA Kingston Training to apply for one on my behalf | |

Please complete and sign this form. By signing you agree that you will commit to the training programme enrolled and pay associated fees and follow the policies and procedures outlined by DNA Kingston Training, if under 18 years of age your Parent/Guardian will need to sign on your behalf

|  |  |  |  |
| --- | --- | --- | --- |
| Applicants signature |  | Date |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Guardian / Parent signature | ( ) | Date |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Guardian / Parent name** |  | Contact No  Email |  |

Language and Cultural Diversity Government requirement details

1. In which country were you born?

|  |  |  |
| --- | --- | --- |
| Australia | 1101 | Other - please specify: |

2. Do you speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)

|  |  |  |  |
| --- | --- | --- | --- |
| No, English only | 1201 |  | Yes, other - Please specify: |

3. How well do you speak English?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Very well | 1 |  | Not well | 3 |
| Well | 2 |  | Not at all | 4 |

1. Are you of Aboriginal or Torres Strait Islander origin? For persons of both, mark both “yes” boxes

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No |  | Yes, Aboriginal |  | Yes, Torres Strait Islander |  |

Disability

1. Do you consider yourself to have a disability, impairment or long-term condition?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Yes | Y | No | N |  |

1. If YES, then please indicate the areas of disability, impairment or long-term condition: (you may indicate more than one area)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Hearing/Deaf | 11 | Learning | 14 | Vision | 17 |
| Physical | 12 | Mental Illness | 15 | Medical Condition | 18 |
| Intellectual | 13 | Acquired Brain Impairment | 16 | Other | 19 |

Schooling

1. What is your highest COMPLETED school level? (Tick ONE box only.)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Year 12 or equivalent | 12 | Year 10 or equivalent | 10 | Year 8 or below | 08 |
| Year 11 or equivalent | 11 | Year 9 or equivalent | 09 | Never attended school | 02 |

1. In which YEAR did you complete that school level?
2. Are you still attending secondary school? Yes  No

Previous Qualifications Achieved

1. Have you SUCCESSFULLY completed any of the following qualifications?

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Yes | Y | No | N |  |  |

1. If YES, then tick ANY applicable boxes.

|  |  |  |  |
| --- | --- | --- | --- |
| Bachelor degree or higher degree | 008 | Certificate III (or Trade Certificate) | 514 |
| Advanced Diploma or Associate Degree | 410 | Certificate II | 521 |
| Diploma (or Associate Diploma) | 420 | Certificate I | 524 |
| Certificate IV (or Adv. Certificate/Technician) | 511 | Certificates other than the above | 990 |

Employment

1. Of the following categories, which BEST describes your current employment status? (tick ONE box only)

|  |  |  |  |
| --- | --- | --- | --- |
| Full-time employee | 01 | Employed - unpaid worker in a family business | 05 |
| Part-time employee | 02 | Unemployed - seeking full-time work | 06 |
| Self employed - not employing others | 03 | Unemployed - seeking part-time work | 07 |
| Employer | 04 | Not employed - not seeking employment | 08 |

Study Reason

1. Of the following categories, which BEST describes your main reason for undertaking this course (Tick ONE box only.)

|  |  |  |  |
| --- | --- | --- | --- |
| To get a job | 01 | It was a requirement of my job | 06 |
| To develop my existing business | 02 | I wanted extra skills for my job | 07 |
| To start my own business | 03 | To get into another course of study | 08 |
| To try for a different career | 04 | For personal interest or self-development | 12 |
| To get a better job or promotion | 05 | Other reasons | 11 |